

Set Up: 6:10-8am

- Your confirmation letter serves as the permit for admittance as a vendor.
- Vehicle entry to the festival is based on booth assignment. Please follow the driving entry directions you are assigned, to keep the flow of traffic moving.
- Unload promptly and move your vehicle immediately to an area outside the festival barricades. All vehicles must be removed by 8am.
- Vendors provide their own tents, tables, chairs, awnings, cords etc...for booth.
- If you have purchased an electrical hook up, you must provide a grounded, non-frayed, 100 foot cord and adequate duct tape to secure it.
- Any late arriving vendors will have to park outside festival barricades and walk items to their booth.

Parking

- Side streets, outside the festival boundary barricades, are the only available parking options.
- Do not park in spaces reserved for the Apex Police Department or on Seaboard Street, behind the Volunteer Fire Station. Vehicles will be towed.
- Overnight parkers must park in legal spaces only. Contact the Apex Police Department at 919-362-8661 if you have any questions.

Breakdown: 5pm

- Do not begin breaking down your booth until 5pm. PeakFest is a 9am-5pm event.
- Box all items and break down tents and tables, placing curbside, before bringing in your vehicle.
- Re-enter the festival boundaries from the same point of entrance used during set up. Please support the flow of traffic established by your booth assignment.
- Responsibly dispose of your trash in the proper receptacles. Roll carts and dumpsters are available throughout the festival.

Other

- Vendors are responsible to collect and report all required sales tax.
- Town ordinance PROHIBITS alcoholic beverages in public areas.
- The sale of Silly String is PROHIBITED.
- No selling, soliciting or walking distribution of materials outside your booth area.

Severe Weather Policy

In the event of **severe** weather, call 919-249-1120 for update. This is a rain or shine event. There is no makeup date in the event of severe weather.